



Lunchtime Play Leader Job Description

Grade: SCP 3

Reports to: MDS Senior Supervisor and Senior Leadership Team

JOB PURPOSE

Encourage and develop safe, purposeful and creative play during the lunchtime break which supports the aims and values of the school and enriches children's learning

MAIN RESPONSIBILITIES AND DUTIES

- Work as part of the lunchtime team and specifically with other Midday Supervisors and Sports Coach
- Work with the PSHE Leader and others to develop a strategy for developing skills and opportunities for play
- Engage pupils in purposeful play and fitness activities including the use of the Golden Mile track.
- Teach play skills and specific games and activities
- Help support pupils with their personal, social and emotional developmental needs including promoting the use of peer mediation
- Monitor the behaviour of children at all times in conjunction with the school's policy on behaviour, refer to class teachers and senior staff as necessary.
- To be aware of and ensure that the school's anti-bullying policy is followed
- Support the school's first aid procedures by reporting any and every accident/injury to the identified First Aider.

Knowledge and Skills:

No formal qualifications required but previous experience of working with children to promote play would be beneficial

Ability to establish positive expectations of pupil behaviour, good relationships with staff and pupils and a sensitivity to pupils' personal needs is important

Understanding of child safeguarding issues

Creativity and Innovation:

Some scope for creativity and innovation in relation to play ideas and implementation

Contacts and Relationships:

There is a high level of interaction with individuals and groups of pupils. Relationships will be managed within agreed policies and procedures.

Contacts with other school staff over general routine issues, and reporting on any incidents over the lunchtime period to the line manager

Decisions:

The post holder will be supervising the movement and conduct of pupils and be expected to intervene as appropriate to establish safe and proper behaviour.

The post holder will need to exercise discretion in referring problems to a senior member of staff.

Resources:

The play leader may use a number of educational toys and equipment. The Play leader will be responsible for ensuring appropriate use of this equipment by pupils. Any breakages must be reported to the line manager.

Work Environment:

The post may require moderate physical exercise.

The post holder may be required to work outside in moderately adverse conditions.

The post holder will be expected to deal with the behaviour of children and may be required to attend to pupils with sickness and/or toileting problems.

CONFIDENTIALITY

- All employees are required to work in a confidential manner in all aspects of their work.

ADDITIONAL RESPONSIBILITIES

- Any other duties required by the School which are in the scope of the post.
- To carry out duties with due regard to the School Health and Safety policy at all times.
- To be aware at all times of responsibilities under the Data protection Act 1984 for the security, accuracy, and significance of personal data held electronically or in paper form
- To work within and encourage the School's Equal Opportunity policy and contribute to diversity policies.
- Participating in the school's arrangements for performance management, professional development and the school's arrangements for quality assurance and internal verification.
- Have a commitment to child safeguarding, to promoting the welfare of children and young people in accordance with the school's agreed procedure

REVIEW AND AMENDMENTS

- This job description is subject to annual review. It may be amended only after full consultation with the Headteacher.

This school is committed to safeguarding and promoting the welfare of children and young people according to child protection and safeguarding guidelines and expects all staff to share this commitment.

A satisfactory enhanced DBS check is required for all Employees.

Signature:
Post Holder

Signature:.....
Line Manager

Date:

Date: