

The Grove Primary School

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Headteacher Ms Karen Martin



Monday 15th September 2019

Dear Parents/Carers of Children in Wren Class,

I am writing to inform you that due to personal circumstances Miss Ryan is needing to take three weeks compassionate leave from Monday 23rd September. She will be returning to school on Monday 14th October.

To support your children during this time and to provide consistency of teaching, Miss Owen (Deputy Headteacher) will be teaching the class for these three weeks.

Thank you in advance for your understanding in this matter. If you have any questions, please don't hesitate to speak to me.

Kind regards

Ms K Martin
Headteacher